

# TUMALO IRRIGATION DISTRICT

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## I. MANAGEMENT BEYOND THE POD - STAFF PROCEDURES

### Management beyond the POD Staff Procedures

1. The District receives a complaint or staff observation of delivery issues.
2. Determine and document the issues.
  - a. If District determines the matter can be readily resolved by the landowners the District will participate as necessary.
  - b. If the District determines that the water rights are subject to potential jeopardy or the matter cannot be resolved by the land owners, then the following steps may be implemented.
    - i. Written notice by District to all landowners on the ditch of complaint directing the landowners to correct the problem themselves.
    - ii. Provide District policy
    - iii. Explanation of the issues
    - iv. Options for corrections/improvements
    - v. Landowners may contact District within 7 days from the date of the letter if they would like a Group Meeting\*, or;
    - vi. Encourage patron collaboration to resolve the issue within 10 days of letter.

### \*GROUP MEETING:

1. Encourage group collaboration
2. Discuss improvement options
3. Scope of work
4. Cost of improvements
5. Determination of who will complete work
6. Payment options
  - a. Landowner pays upfront
  - b. Costs shall be levied proportionately against each property
  - c. Sub-district formation and assessment
  - d. Written agreement and/or recorded contract

### ENFORCEMENT ACTIONS:

- a. Failure by the landowners to resolve the issue(s) within the specified timeline will result in District enforcement.
- b. Notification of proposed action to District Manager.
- c. District determines work and completes.
- d. Costs shall be levied proportionately against each property.

As appropriate request Board of Directors approval and/or resolution to correct the problem.